

Mar 28, 2003

Department of Education
Federal Student Aid
Steve Allison
Contracting Officer's Representative

Subject: Contract # ED-99-DO-0003
Task Order # 122 - Electronic Records Support
Deliverable: EDM Goal Achievement Report for January 2003

Dear Mr. Allison:

Enclosed is the EDM Goal Achievement Report for January 2003 that is required by the subject task order. According to our agreement, FSA has 14 working days from the signed receipt of this Report to review and provide comments or questions to Accenture. If the Report substantially meets the acceptance criteria, then the Report shall be approved for payment. If the Report contains material errors or omissions, then Accenture shall be notified in order to correct and re-submit the deliverable.

All comments and questions should be directed to Jiji Alex at jiji.alex@accenture.com, with copies to rachel.deloach@accenture.com, kim.k.Rhodes@accenture.com, and danyiele.f.peterson@accenture.com between now and close of business on Apr 11, 2003. Please acknowledge receipt of the Report by signing in the space provided below.

ACCENTURE LLP

ACKNOWLEDGE RECEIPT

Jiji Alex
Sr. Manager
703-947-2145

Signature
Steve Allison
Mar 28, 2003

The EDM Goal Achievement Report for January 2003 has been reviewed and is recommended for acceptance.

Signature
Steve Allison

Date

cc:
Denise Merchant
Kay Jacks
Janet Scott
Todd Elliott

EDM Goal Achievement Report

To: Denise Merchant
From: Jiji Alex
Date: Mar 28th, 2003
Subject: Contract # ED-99-DO-0002
Task Order # 122- Electronic Records Support
Deliverable: EDM Goal Achievement Report for January 2003.

This memo documents operational support goals and activities for the Electronic Records Support effort for the subject month:

System Availability for January 2003: 100%

Downtime Occurrences for January 2003: 0

Number of Pages Converted and Accessible to users within 7 days of pickup for Jan 2003: 36,384

Monthly Operational Support Price:

	Count for January	Unit Price	Price	Total To Date
Monthly System Operational Costs	N/A	N/A	25,521.13	44,456.61
Number of Pages Scanned and Accessible	36,384	0.2223	8088.16	24,935.82
Number of Courier Trips	4	175.00	700	1225
Number of Boxes Retrieved from Storage	0	0	0	556.36
Total Monthly Operational Support Price			34,309.29	71,173.79

If there are any questions regarding this information, please contact me at 703-947-2145.

The EDM Goal Achievement Report for January has been formally reviewed and all FSA deliverable comments (if any) have been satisfactorily incorporated. Please ACKNOWLEDGE ACCEPTANCE of the Report by signing in the space provided below.

Signature
Denise Merchant

Date